



**CLLG Annual General Meeting
Milestone's Restaurant, 107 – 8th Avenue SE
June 3, 2009, 5:00 p.m. – 7:00 p.m.**

The meeting, chaired by Holly James, was called to order at 5:30 pm.

1. Welcome from the Chair:

- Holly James extended a thank you to LexisNexis for their wonderful sponsorship of our AGM.
- A thank you was also extended to the Program Committee (Nadine Hoffman, Jacquelyn DeGreeve and Sue Winstanley) for their great work this past year.
- First time attendees we welcomed: Maureen La Pier (UWO), Dale Barrie (U of A), Jonathan Davidson (U of A), and Robert Olsen (Wisconsin) as well as Brad from Carswell.

2. Motion to approve the minutes of the September 17, 2008 Business Meeting.
Moved - Phyllis Thornton, seconded - Nadine Hoffman

3. Executive Reports

- Treasurers Report – Report circulated via CLLG Listserv May 27, 2009. Bonnie Heumann informed us the CLLG balance is at \$4970.72 with two cheques to be issued, \$64.06 for the Wiki and \$75.00 for Nadine to purchase gifts for the speakers. One additional ½ year member registered at \$20.
- Directory/Membership Report – Report circulated via CLLG Listserv May 27, 2009. Annamarie Bergen noted we now have 94 members, including 12 new members and 15 student members.
- Program Committee Report – Report circulated via CLLG Listserv May 27, 2009. Nadine Hoffman reported that the CLLG Program committee had a good year. Sessions were well attended and received good feedback. The Committee needs suggestions for future sessions. Nadine expressed the gratitude of the Program Committee to Burnet Duckworth and Palmer, for their access to and arrangement of rooms at First Canadian Centre. As well, both Carswell and CCH were recognized for their sponsorship of

our holiday gathering, and all publishers for their continued support of CLLG. Bonnie Heumann noted sponsors of CLLG events could be recognized on the CLLG web site.

- Student Committee – Report circulated via CLLG Listserv May 27, 2009. Christie MacKinnon expressed excitement over the addition of 15 new student members.
- Travel Grant Report – Report circulated via CLLG Listserv May 27, 2009. Annamarie Bergen and Phyllis Thornton were recipients of the travel grant this year, their report is available online at http://www.cllg.ca/documents/CALL_2009_Report_Revised.pdf

Amendments are being proposed to the Travel Guidelines. Amendments to travel guidelines were read out.

1. State in the Guidelines, that as a Travel Grant recipient, there will be an obligation to sit on the Committee the following year.
2. State in the Guidelines, that the total amount of money available for the grants must be verified with the Treasurer before the Committee meets to consider the applications.
3. State in the Guidelines, that the submission of application dates should be set early enough to take advantage of early registration discounts.
4. The "Purpose" statement uses the terms "law librarians", we suggest that those terms be changed to "CLLG members".
5. On the questionnaire, we suggest the following question be added: "Have you or are you planning on seeking financial assistance from other sources from which you have not received an answer?"
6. State in the Guidelines that it is the responsibility of the former Committee members to forward Committee information to the incoming Committee within a set period of time.
7. In order to encourage newer members to attend conferences, the Committee would like to propose a second travel grant for new members only of CLLG. It is proposed that if the finances of the CLLG are in a healthy state that a grant of \$500.00 or more be available for new members.
8. The definition of "new member" needs to be created.

Motion to approve amendments to the travel guidelines made by Elaine Weich, seconded by Judy Harvie and carried.

- Website – Report circulated via CLLG Listserv May 27, 2009. Lana Barrett reports that the site is being visited regularly with 800 visits in April alone, some international visitors in addition to North American. Discussion ensued, having a third party make the web site more user and maintenance friendly.
4. Motion to Approve 2009/2010 executive. Motion made by Bernadette Gunn, seconded by Sue Winstanly and carried.

- Chair – Nadine Hoffman / University of Calgary
- Treasurer - Bonnie Heumann / Talisman Energy
- Secretary – Kim Clarke / University of Calgary
- Program Committee – Sue Winstanley / Miles Davison, Jacquelyn DeGreeve / Burnet Duckworth and Palmer, Shelley Buckler / Alberta Law Libraries, Sarah Birch / Carswell.
- Membership – Tracy Cote / Gowlings and Susan Spady / Gowlings
- Student Committee – Jennifer Merchant / Field Law LLP
- Travel Grant Committee – Annamarie Bergen / Oslers, Maureen La Pier / 2009 UWO Grad, Rhonda O'Neill / Alberta Law Libraries
- Web masters – Lana Barrett / MacLeod Dixon LLP, Christine Stacey / McCarthy Tetrault

5. Old Business

- History of CLLG project. Article to be written for 2012, an ad hoc committee to be set up by Holly James and Maureen La Pier.
- Lana Barrett has created a Wiki but this has not yet been made public. Estimated that 90% of members will read wiki, 9% will contribute on and off and 1% will make regular contributions. CLLG will need to examine administrative issues, a team will be formed to move forward with this initiative.

6. New Business

- CALL Conference 2011 – Judy Harvie to chair, Holly James to co-chair. The conference hotel will be the Hyatt Regency. Judy will be setting up a committee and notes that several have volunteered already. They will be working with Cyndy Murphy the Executive Liaison to CALL. Individual committees to be set up include the Sponsorship committee, Social Committee, Programming Committee and Communications Committee.
- Annamarie Bergen extended thanks to Holly James for her excellent work as Chair of CLLG.

7. Meeting Adjourned.